10 Steps to Properly Load A Wheelchair



1

Back wheelchair onto the lift.



2

Turn wheelchair power off and apply brakes.



3

Tell passenger to keep limbs and bags tucked in and away from moving parts.



4

Raise lift completely.



5

Wait until lift is in full "UP" position before moving.



6

Turn on power, unlock the brakes and back the wheelchair into the vehicle and into best position for proper securement.



7

Properly secure the wheelchair using a Wheelchair Tiedown and Occupant Restraint (WTOR) system.
Securement is needed even if no one sits in the wheelchair.



8

Turn off wheelchair power and apply the brakes.



9

Allow passenger to transfer to a vehicle seat if they are able. If not, let the passenger remain in the wheelchair for transport.



10

Ensure the passenger is secured in the wheelchair with lap and shoulder belts. If the passenger refuses seatbelts, confirm with the agency before proceeding.



NEVER LIFT THE WHEELCHAIR.



NEVER TRAVEL
WITH AN UNSECURED
WHEELCHAIR.



ALWAYS KEEP
INSTRUCTIONS FOR
LOADING WHEELCHAIRS
IN THE VAN OR BUS.



ALWAYS RESPECT THE WHEELCHAIR AS THE PASSENGER'S PERSONAL PROPERTY.

AmTrust maintains this infographic as a service for its customers. This information is intended to give you a place to start when finding information about a particular safety question. This article is not intended to provide authoritative answers to safety and health questions. Before using the information here, the accuracy and appropriateness of the information to your specific situation should be verified by a person qualified to assess all the factors involved.

