

# WORKERS' COMPENSATION or GENERAL LIABILITY Audit Worksheet Request

Insured Name:

Policy #:

Effective Date:

Expiration Date:

Contact Name:

Contact Phone #:

Contact Email:

Contact Fax #:

By signing this form you are confirming that you are (a) the insured of this policy and are authorized to view this documentation. (b) You are a representative for the insured and you have authorized permission to request this form.

I am the *(please circle)*

- Insured
- Accountant
- Agent
- Payroll Company

I am requesting that this form be *(please circle)*

- Faxed
- Emailed
- Mailed

**Fax, Email, or Requested Mailing Address** \_\_\_\_\_

I am requesting worksheets for: *(please circle)*

- Workers Compensation Insurance
- General Liability Insurance
- Workers Compensation Insurance and General Liability Insurance

**Once completed please fax this form to 1-800-487-9654 or email it to [audits@amtrustgroup.com](mailto:audits@amtrustgroup.com). So that there are no delays please be sure this form is legible and completed in its entirety. We will gladly forward the information to you within 2 to 3 business days.**

\_\_\_\_\_  
Insured Signature

\_\_\_\_\_  
Representative for insured

\_\_\_\_\_  
Date