# Online Policy Management Capabilities



By visiting the agency portal at our website, agents will find an array of convenient tools that make it easier to conduct business with us without having to pick up the phone. Save time by visiting <a href="www.amtrustfinancial.com">www.amtrustfinancial.com</a>, log into AmTrust Online and pull any of the following information.

### Process endorsements

Agents have the ability to process select endorsements online with a PDF generated in real time.

All policy types (except E&S, DL and Financial)

• Amend the mailing and / or billing address

Commercial Auto policies

- Add or delete vehicles
- Add or delete drivers
- Amend vehicle VIN
- Amend contact information

#### Submit Endorsements

Endorsements that fall outside of the parameters above will need to be submitted for approval.

- Workers' comp endorsements cannot be processed online and must be submitted to the underwriter
- · All other lines must be submitted online

Endorsement request must be attached before submitting.

#### Claims

Agents can report and review claims and pull loss runs.

- Submit first report (auto populates policy info)
- View recent losses in the last 60 days
- View claims financial summary
- View adjuster contact information
- Pull loss runs

First reports can also be submitted to <u>amtrustclaims@grm-inc.com</u>.

## **Audits**

Agents can review audit correspondence on their insureds.

- · View the Final Premium Audit
- View mail audit requests sent to the insured
- · View additional information requests
- Run reports on open audits

Audit disputes should be submitted to <u>Disputes@amtrustgroup.com</u>

## **Payments**

Agents can make payments on behalf of the insured, with the exception of the following scenarios:

- Agency Bill
- PAYO / PSR / MSA
- Cancelled
- In collections

Payments can also be called into customer service at **877.528.7878**.

## Policy Level

Agents can view and download policy documents:

- Policies
- Endorsements
- Invoices
- Billing details
- Auto ID cards



877.528.7878 www.amtrustnorthamerica.com

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