



MONTHLY FIRE SAFETY INSPECTION FORM

Facility _____ Inspector _____
Location _____ Date _____

INSPECTOR INSTRUCTIONS:

THE FOLLOWING ITEMS SHOULD BE REGULARLY INSPECTED, TESTED, AND MAINTAINED TO HELP ENSURE COMPLETE AND TOTAL RELIABILITY OF YOUR FACILITIES FIRE PROTECTION SYSTEMS. COMPLETE THE CHECKLIST IN ACCORDANCE WITH THE FREQUENCY RECOMMENDED. DO NOT COMPLETE A PARTICULAR SECTION UNLESS YOU HAVE PERSONALLY INSPECTED OR TESTED THAT PARTICULAR PIECE OF FIRE PROTECTION EQUIPMENT. A COPY OF THE INSPECTION FORM SHOULD BE SENT TO THE DESIGNATED PERSON IN CHARGE FOR NECESSARY ACTION.

THE FOLLOWING CHECKLIST IS INTENDED TO PROVIDE THE GENERAL INFORMATION NEEDED TO COMPLY WITH MOST LOCAL AND NATIONAL AGENCIES. THIS FORM SHOULD NOT BE INTENDED AS A SUBSTITUTE FOR ANY ADVICE PROVIDED BY YOUR LOCAL AUTHORITY HAVING JURISDICTION.

INSPECT THESE ITEMS AT LEAST MONTHLY

MANUAL PROTECTION

	Yes	No		Yes	No
ADEQUATE NUMBER OF FIRE EXTINGUISHERS	<input type="checkbox"/>	<input type="checkbox"/>	MANUAL PULL STATIONS TESTED PERIODICALLY	<input type="checkbox"/>	<input type="checkbox"/>
PROPER EXTINGUISHERS FOR OCCUPANCY	<input type="checkbox"/>	<input type="checkbox"/>	INSIDE HOSES ACCESSIBLE	<input type="checkbox"/>	<input type="checkbox"/>
EXTINGUISHERS PROPERLY CHARGED	<input type="checkbox"/>	<input type="checkbox"/>	INSIDE HOSES IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>
EXTINGUISHERS PROPERLY LOCATED AND PLACED (HUNG ON SUPPORTS)	<input type="checkbox"/>	<input type="checkbox"/>	PRIVATE YARD HYDRANTS ACCESSIBLE AND IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>

GENERAL COMMENTS:

GENERAL CONDITIONS/ SPECIAL HAZARDS

	Yes	No		Yes	No
GOOD HOUSEKEEPING NOTED THROUGHOUT	<input type="checkbox"/>	<input type="checkbox"/>	MECHANICAL VENTILATION SYSTEMS OPERATING	<input type="checkbox"/>	<input type="checkbox"/>
MINIMAL AISLE STORAGE NOTED IN WHSE. AREAS	<input type="checkbox"/>	<input type="checkbox"/>	AEROSOLS KEPT IN METAL CABINETS	<input type="checkbox"/>	<input type="checkbox"/>
SMOKING REGULATIONS ENFORCED WITH SIGNS POSTED THROUGHOUT	<input type="checkbox"/>	<input type="checkbox"/>	COMPRESSED CYLINDERS PROPERLY STORED AND CHAINED	<input type="checkbox"/>	<input type="checkbox"/>
STORAGE SKIDDED OFF FLOOR	<input type="checkbox"/>	<input type="checkbox"/>	IDLE PALLET STORAGE BELOW 6 FT.	<input type="checkbox"/>	<input type="checkbox"/>
STORAGE WELL ARRANGED TO PREVENT COLLAPSE	<input type="checkbox"/>	<input type="checkbox"/>	ELECTRICAL EQUIPMENT IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>
COMBUSTIBLE WASTE REMOVED PROMPTLY	<input type="checkbox"/>	<input type="checkbox"/>	HEATING SYSTEM IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>
COMBUSTIBLES COMPLETELY REMOVED FROM COMPUTER /ELECTRICAL/MECHANICAL ROOMS	<input type="checkbox"/>	<input type="checkbox"/>	PROCESS FUEL-FIRED EQUIPMENT IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>
DUST/LINT OR OILY DEPOSITS REMOVED FROM CEILINGS, BEAMS OR EQUIPMENT	<input type="checkbox"/>	<input type="checkbox"/>	OUTSIDE YARD STORAGE ADEQUATELY SEPARATED FROM BUILDING	<input type="checkbox"/>	<input type="checkbox"/>
FLAMMABLE LIQUID DISPENSING CONTAINERS PROPERLY GROUNDED	<input type="checkbox"/>	<input type="checkbox"/>	ADEQUATE PROTECTION AGAINST THEFT AND VANDALISM	<input type="checkbox"/>	<input type="checkbox"/>
FLAMMABLE LIQUID DISPENSING CONTAINERS PROVIDED WITH SAFETY RELIEF BUNGS	<input type="checkbox"/>	<input type="checkbox"/>	BUILDING ROOF CONSTRUCTION IN GOOD CONDITION	<input type="checkbox"/>	<input type="checkbox"/>
FLAMMABLE LIQUID DISPENSING CONTAINERS PROVIDED WITH SELF CLOSING FAUCETS	<input type="checkbox"/>	<input type="checkbox"/>	BUILDING ROOF FREE FROM PONDING OR LEAKAGE	<input type="checkbox"/>	<input type="checkbox"/>
FLAMMABLE LIQUIDS KEPT IN METAL CABINETS OR PROPERLY DESIGNED ROOM	<input type="checkbox"/>	<input type="checkbox"/>	DOMESTIC VALVES AND PIPES PROPERLY LABELED AND TAGGED	<input type="checkbox"/>	<input type="checkbox"/>

GENERAL COMMENTS:

Additional Comments: